

# REQUEST FOR PROPOSAL

FOR

LEGAL SERVICES

MCKEESPORT HOUSING AUTHORITY

The McKeesport Housing Authority is requesting proposals for procurement for legal services. Whereas the McKeesport Housing Authority is currently operating numerous low-rent housing projects in the County of Allegheny, and

Whereas this service would advise the Authority and its affiliates and instrumentalities on a full scope of legal services.

The term of the contract will be three years with two (2) additional one (1) year optional extensions. The McKeesport Housing Authority reserves the right to extend the contract for the last two years for a maximum 5-year period.

Attention is called to all respondents that all applicable Equal Employment Opportunity requirements for federally assisted contracts must be complied with. This includes strict compliance with Executive Order 11246, as amended (establishing a goal of 6.9% for female employment and 1.3% minority percentage by craft); Nondiscrimination; Executive Order 11625, Minority Business Enterprise; Executive Order 12138, Women Business Enterprise; Section 3 of the Housing and Urban Development Act of 1968; Civil Rights Act of 1964; and Minority Business Participation.

Notice is hereby given that this is a Section 3 covered project and that the McKeesport area has been defined as a Section 3 area. The Authority promotes the utilization of business concerns which are located in or owned in substantial part by persons residing in the Section 3 area and promotes job training and employment opportunities for qualified, lower income, Section 3 area residents.

Interested respondents may obtain Request for Proposal Documents containing detailed submission requirements from the Administrative Office, McKeesport Housing Authority, 2901 Brownlee Avenue, 2<sup>nd</sup> floor, McKeesport, PA 15132 412-673-6942. Documents are available at no cost.

Interested firms are requested to respond by proposal submission (satisfying the requirements of this invitation) on or before 10:00 A.M., prevailing time on January 28, 2022, to be submitted to the Administrative Office of the Authority, Proposals should be placed in two (2) sealed envelopes; the outer envelope will be addressed to the McKeesport Housing Authority, 2901 Brownlee Avenue, 2<sup>nd</sup> Floor, McKeesport, PA 15132. Both envelopes shall be clearly marked, "Proposal for Legal Services for the McKeesport Housing Authority".

The McKeesport Housing Authority reserves the right to accept or reject any or all proposals or to waive any informality in bidding, and to withhold award for a period of sixty (60) days,

MCKEESPORT HOUSING AUTHORITY

Stephen L. Bucklew

EXECUTIVE DIRECTOR



by Unknown  
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under



